



AGM Online 28th November 2020

10:00 am

Welcome

Chairperson

10:05 am

'Vaccinations during the COVID-19 era'

Dr George Kassianos CBE

10:35 am

Talk Q&A

Chairperson

Dr George Kassianos CBE

10:45 am

AGM

1	Welcome and introductions		President and Chairperson
2	Apologies		Secretary
3	Review of actions from previous annual general meeting		Chairperson
4	Acceptance of minutes of previous annual general meeting		Chairperson
5	Chairperson's report		Chairperson
6	Treasurer's report		Treasurer
7	Secretary report		Secretary
8	Questions to executive committee		Chairperson
9	Proposed resolutions		Chairperson
10	Acceptance of financial statements		Treasurer
11	Acceptance of annual report		Chairperson
12	Invitation to stand for President		Chair
13	Introduction of committee members		Secretary

11:00 am

Any other business

All committee members

11:10 am

'Mental health and humanitarian aid: stigma, guilt, and gaps in the system'

Laura Jones

11:25 am

Closing

Chairperson

Chair's Report

This has been a very difficult year for the BGTHA due to the Covid-19 pandemic. We have been unable to hold a face to face conference and all committee meetings have been virtual. The impact of this, aside from enabling our members to meet and network, has been a total lack of funding from sponsorship.

I am pleased to report that our membership numbers have, however, remained stable, and we have revised our fee structure this year so that all healthcare professionals now pay the same subscription. Students are able to join us at a reduced subscription.

This year we have supported two healthcare professionals to continue their travel and global health studies by providing an educational bursary. This is a benefit available to all members.

We have continued to develop the electronic version of the Journal, now merged with Travelwise, as an educational publication with relevant material to practitioners who provide, or have an interest in, any type of Travel or Global Health service. Producing the Journal has been achieved without any financial support. We are indebted to our Editor, Becky Swadling, who works tirelessly to present the Journal. Sadly, this year our Editor-in-Chief, Iain MacIntosh, stepped down, after dedicating decades of time and experience to the BGTHA. We would like to thank Iain and wish him well. We are also grateful to all of our authors and would like to thank them for their contributions. Please note that any member can contribute to the Journal.

Our educational programme, the ABC of Travel Medicine e-learning course, was withdrawn in April 2020. Following on from this the Executive Committee reviewed the initial set up of the course and had cause to report a conflict of interest to the Charity Commission. This report has been recorded; however, the Charity Commission have asked BGTHA to resolve the situation.

There is little doubt that community pharmacists are the fastest growing group of health professionals delivering Travel Health services, however this has not been reflected in our membership. I would like to see greater emphasis on pharmacist engagement in the coming year.

It is our intention to increase our Global Health education agenda and develop e-learning resources that can introduce all practitioners to the principles of this important aspect of our Association. This will be evident in our upcoming virtual conference; I hope you will attend and enjoy.

Lastly, on behalf of all of the BGTHA I would like to offer congratulations to our President, George Kassianos, for being awarded a CBE for services to general practice and travel medicine. Throughout his distinguished career George has continued to promote the Association, and I am grateful to him. George is currently serving his third term as President and his current tenure will end in May. I don't doubt that George will continue to support the BGTHA, as he has been part of the Association since its inception.

My heartfelt thanks to all on the BGTHA executive committee for their hard work throughout this challenging year

Patricia Armstrong

The Honorary Secretary Report

David Kiy

President: Dr. George Kassianos CBE

The BGTHA Executive Committee (10 available positions)

Chairperson: Patricia Armstrong

Deputy Chair: Laura Jones

Hon. Treasurer: Gwen Ronald

Hon. Secretary: David Kiy

Journal Editor: Becky Swadling

Member: Dr. Sundeep Dhillon MBE

Member: Sarah Feliciello

Member: Harjinder Singh

Vacant position

Vacant position

Co-opted committee members (4 available positions)

All Vacant

Each Executive Committee Member is required to complete a "Declaration of Interests. This is available to current BGTHA members on request.

Constitution

The BGTHA continues with its charity status granted to the association by the Charity Commission. The BGTHA Trustees are those serving on the BGTHA executive committee. The BGTHA constitution is available on our website. This year we are proposing updating and modernising the constitution. As per the current constitution, this will be voted on by the membership of the association at the AGM.

Meetings

The executive committee had no face-to-face meetings in 2020. We switched to virtual meetings via Zoom to save money and time for the association and committee members. After varying frequency of meetings, we have settled into a more structured schedule of at least one meeting a month, with the date and time of the next meeting decided at the end of each meeting. The meetings have been well attended with the majority of the committee present in all but one.

Membership

At the time of the AGM there are approximately 200 members.

Publications

The hard copy of the BGTHA Journal was published and sent to members in January. There have been two digital editions of Travelwise, the journal of the BGTHA, published this year. The members are informed of the online publication by email.

Training and Education

The BGTHA continues to offer its membership access to webinars on a range of travel health subjects, in addition to the publications.

The BGTHA has provided two education bursaries to members this year to improve access to educational courses in travel and global health. These bursaries are open to all members and we strongly encourage members to apply for them.

Conferences

The BGTHA has not held a conference this year, but have a virtual conference planned for Saturday 27th February 2021.

The BGTHA are a founding member, active supporter, sponsor and exhibitor at NECTM. We have agreed to continue as such at the next NECTM event, date to be confirmed.

Acknowledgements

We are extremely pleased to congratulate Dr George Kassianos on his amazing achievement of being awarded a Commander of the Order of the British Empire (CBE) for services to general practice and travel medicine.

Farewell

It is with great sadness that we said farewell this year to key members of the executive committee. Katy Peters, Anne McLean and Natalie Prevatt. I am sure you will join me in wishing them the very best in their future endeavours and thanking them deeply for their support for the BGTHA.

I look forward to seeing members at this year's virtual AGM

David Kiy

Hon Treasurer report

Gwen Ronald

Opening Balance 1.4.2019 £29,960

Closing Balance 31.3.2020 £22,388

Deficit for the year £7572

Balance at 31.3.2020 For Each Account

Current account: £ 5101

Deposit account: £ 12,000

E-learning account: £ 5287

The accounts have been fully completed and report gross receipts of £28,857 and total expenditure of £36,437 leaving a deficit of £7572 (includes bank interest).

Expenses

ABC of Travel Health

The BGTHA education and training on travel health has been supported by the online training programme, The ABC of Travel Health. The highest proportion of expenditure for ABC of Travel Health was the maintenance of the electronic platform.

This was withdrawn in April 2020.

Committee meetings

The costs of the executive committee meetings have been saved by continuing to use Zoom communications.

NECTM

The profits from the NECTM7 conference brought BGTHA £6126 last year however no payment was paid in this financial year. This is paid every two years.

Financial Grants

No financial grants were awarded during this financial year.

Travelwise Journal

The costs associated with the printing of the Journal, Travelwise has been reduced from 46.2% of total expenses to 22% as we now only produce one printed edition per year.

Travel and Administration

Travel costs for this year accounted for 8% of total expenses. This will be significantly reduced this year due to limited travel and use of virtual communications.

The administration costs for this year account for 9% of expenses. Currently we are advertising for an administrative vacancy.

Conference

The main expenditure for the year came from the conference with 25% of expenses paid to RCGP enterprises however we received sponsorship from Valneva, Emergent and Kay's Medical (£1900). We made a loss from the conference however this year we are focusing on a virtual conference to comply with government regulations which will reduce cost.

Income

The number of members has stabilized at approximately 200 which is the main generator of income.

The BGTHA continues to remain highly dependent on annual donations from external sponsors and membership.

Gwen Ronald.