Minutes for BGTHA AGM on the 16/11/2024

- **Governance Update:** President's role added with a three-year term, allowing return to committee for continuity.
- **Committee Diversity:** New members improve balance, including three nurses to broaden decision-making perspectives.
- **Membership Engagement:** Calls for new Executive Committee members to enhance content delivery and member services.
- **Election Plans:** Future elections for multiple candidates to restore democratic processes and increase member involvement.
- **Transparency in Reporting:** Key reports accepted without questions, showing trust and ensuring consistent accountability.
- **Volunteer Participation:** Emphasis on filling vacancies and sustaining engagement to manage increased workload and improve services.

Action items

Tricia Armstrong

- Engage with members interested in joining the Executive Committee by responding to inquiries and providing further information (06:00)
- Coordinate and announce potential upcoming election if multiple committee candidate nominations arise (06:50)

Admin

- Facilitate communication and processing of membership interest in Executive Committee roles (06:00)

Notes

Governance and Committee Structure

The AGM confirmed updates to the governance framework to clarify executive roles and terms.

- **The committee approved adding the President's role to the constitution** with a **term of office of three years** and a limit of **three consecutive terms** (02:31)
    - This change addresses a previous omission when transitioning to a CIO structure
    - The President can return to the Executive Committee after stepping down, maintaining continuity while preventing long-term entrenchment
    - **Tricia Armstrong** and members emphasized this helps balance leadership stability with renewal
    - The approval process included nominations and seconds from multiple members, signalling broad agreement
- **The committee currently includes a more balanced mix of members** with **three nurses**, doctors, and pharmacists represented (04:57)
    - Recent additions of **Yvonne** and **Danielle**, both nurses, reduce previous underrepresentation of nursing staff
    - This balance supports a broader perspective in decision-making and member engagement

    - The committee remains open to new members to sustain growth and diversity

Membership Growth and Engagement

Expanding the committee and membership base is a key priority for strengthening the organization's impact.

- **The chair invited members to join the Executive Committee to support organizational growth** and enhance member offerings (04:57)
    - The goal is to improve content delivery and develop a more usable website for members
    - Recruitment is open via email to the chair or admin contacts, encouraging wide participation
    - Tricia highlighted the fulfilling nature of committee roles to motivate involvement
    - Growing the committee is seen as essential to expanding services and engagement
- **Potential elections will be held if multiple candidates seek committee membership**, restoring democratic processes after a long hiatus (06:51)
    - This would enable members to vote, increasing transparency and involvement
    - The committee is preparing for this possibility to maintain good governance
    - This reflects an emphasis on member voice and accountability moving forward

Reporting and Accountability

The AGM maintained transparency by sharing all key reports and allowing member scrutiny.

- **Chair, Treasurer, and Secretary reports were formally accepted without questions** confirming strong trust in governance (01:00)
    - All reports are available on the website for member review, enhancing openness
    - The absence of questions signals satisfaction with financial and operational updates
    - The committee ensures consistent reporting as part of regulatory and member obligations
    - This practice supports ongoing accountability and member confidence

Operational Continuity and Committee Participation

Sustaining committee activity and member involvement remains essential for ongoing work and future initiatives.

- **The committee stressed the need to fill vacancies and sustain volunteer engagement** to handle workload increases (04:57)
    - Current members balance various professional backgrounds to manage diverse tasks
    - The chair offered personal conversations for interested volunteers to lower barriers to joining
    - This approach aims to expand capacity for content creation, website improvements, and member support
    - Maintaining active participation is critical to delivering value and supporting growth

- **Members were thanked for attending both the conference and AGM, reinforcing community ties** (06:51)
    - Active engagement events foster member loyalty and organizational cohesion
    - Open invitations to communicate with leadership encourage ongoing dialogue and involvement
    - This maintains a culture of openness and responsiveness within the organization
    - The committee views these interactions as vital to sustaining momentum and shared purpose

No other business was raised.

End of meeting